

TRAFFIC MANAGEMENT POLICY

Policy Aim:

Stef's Transport Pty Ltd ('the Company') is committed to workplace safety and preventing injuries caused by powered mobile plant/vehicle interactions with people and will endeavour to eliminate or reduce the number and severity of injuries caused by powered mobile plant/vehicle interactions.

This policy applies to all workers, including contractors of Stef's Transport Pty Ltd who may be exposed to risk interactions with powered mobile plant/vehicles on site.

Policy Procedure:

The Company has implemented a clear Traffic Management Plan (STPLN-2) to manage hazards and associated risks and to establish controls to minimise the risk of personal injury and damage due to those interactions.

Stef's Transport Pty Ltd will review the plan after any related incident and/or annually.

STPLN-2 contains strategies to minimise the risk of personal injury from pedestrian and vehicular traffic interactions including:

- Designating responsibilities for people managing or interacting with traffic in the Workplace;
- Developing control measures for expected interactions (including temporary hazards) where operations/work activities force changes to the flow of either pedestrian, or other traffic;
- Instructions/procedures for controlling traffic (including emergencies);
- Training workers in traffic management control measures.

Responsibilities:

It is the responsibility of all staff at the Millicent Depot to:

- ensure they are familiar with the Traffic Management Plan,
- ensure they comply with the plan,
- ensure visitors to site are advised of pedestrian movement areas and drivers as to their responsibilities while driving at the Depot,
- identifying issues to the people involved as they occur,
- report incidents and near misses to the Compliance Manager.

It is the responsibility of the Compliance Manager to:

- bring significant incidents to the attention of the General Manager, Business Manager and Managing Director,
- ensure an investigation is undertaken pursuant to STPRO-4 (Investigation Procedure)
- ensure appropriate workplace incident and or WHS actions are undertaken,
- reported to the Compliance Meeting with recommendations if completed,
- ensure STPLN-2 Traffic Management Plan is updated as necessary,
- consult with individuals with specialised knowledge and skills if required.

It is the responsibility of the General Manager to:

- ensure all of the aforementioned responsibilities have been undertaken and completed,
- ensure all incidents are given due consideration at the quarterly management meetings,
- any actions from those meetings are completed.

Issue Date	Review Date	This document in printed form is an UNCONTROLLED document.	Issue
Dec. 2020	Dec. 2021		1



REMEMBER: Work Health and Safety is everyone's lawful responsibility as every worker, visitor and volunteer would like to go home uninjured.

Name: _____

Company: _____

Position: _____

Sign: _____

Date: / /

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